

**Chicago Area Service Office and Associated Committees  
Year to Date Summary Statement of Revenues and Expenses  
For Month Ending October 2022**

	Year-to-Date Actual	Previous Year- to-date Actual	Difference	Year-to-Date Approved Budget	Year-to-Date Variance	Approved Budget	2022 Budget Remaining
<b>INCOME</b>							
Literature Sales	207,271	166,309	40,963	162,500	44,771	195,000	-\$12,271
Less: Literature Expense	128,885	103,699	-25,186	98,333	-30,552	118,000	-\$10,885
Literature Selling Expenses	25,336	26,207	872	21,667	-3,669	26,000	\$664
<b>Net Literature Income</b>	<b>53,050</b>	<b>36,402</b>	<b>16,648</b>	<b>42,500</b>	<b>10,550</b>	<b>51,000</b>	<b>-\$2,050</b>
Group Donations	167,899	162,976	4,923	177,500	-9,601	213,000	\$ 45,101
Thanksgiving Appeal	11,116	10,555	561	15,750	-4,634	105,000	\$ 93,884
Spring Appeal	53,073	50,774	2,299	45,000	8,073	45,000	\$ (8,073)
Individual Donations	62,899	93,099	-30,201	70,833	-7,935	85,000	\$ 22,101
Memorial Donations	1,810	10,350	-8,540	8,333	-6,523	10,000	\$ 8,190
<b>Total Donation Income</b>	<b>296,797</b>	<b>327,754</b>	<b>-30,958</b>	<b>317,417</b>	<b>-20,620</b>	<b>458,000</b>	<b>\$ 161,203</b>
All Chicago Open	7,396	1,063	6,333	12,000	-4,604	12,000	\$ 4,604
Special Events (GSR Wkshp/2nd City/IL State Conf, etc.)	0	0	0	0	0	0	\$ -
Here's How	1,324	1,484	-160	2,083	-759	2,500	\$ 1,176
<b>Total Event &amp; Subscription Income</b>	<b>8,720</b>	<b>2,547</b>	<b>6,173</b>	<b>14,083</b>	<b>-5,363</b>	<b>14,500</b>	<b>\$ 5,780</b>
Investment Income	224	16	208	2,083	-1,859	2,500	\$ 2,276
Interest Income	519	1,718	-1,199	0	519	0	\$ (519)
Misc Income/Unrealized Gain/Loss Income/RECON DES	0	252	-252	1,250	-1,250	1,500	\$ 1,500
<b>Total Other Income</b>	<b>744</b>	<b>1,986</b>	<b>-1,243</b>	<b>3,333</b>	<b>-2,590</b>	<b>4,000</b>	<b>\$ 3,256</b>
<b>TOTAL INCOME</b>	<b>359,311</b>	<b>368,690</b>	<b>-9,379</b>	<b>377,333</b>	<b>-18,022</b>	<b>527,500</b>	<b>\$ 168,189</b>
<b>EXPENSES</b>							
Payroll, Taxes, and Fringe Benefits	181,105	177,042	-4,064	200,417	19,311	240,500	\$ 59,395
Other Staff/Manager Expenses/ADP Payroll Fee	6,450	4,124	-2,325	6,333	-116	7,600	\$ 1,150
Professional Services	31,465	26,550	-4,915	30,333	-1,131	30,400	\$ (1,065)
Rent, Utilities	105,592	92,839	-12,753	110,000	4,408	132,000	\$ 26,408
Office Insurance	10,045	5,067	-4,978	3,958	-6,087	4,750	\$ (5,295)
Telephone, Dir. Listing, Ans. Serv.	8,478	7,113	-1,364	7,167	-1,311	8,600	\$ 122
DSL Line & Web Hosting, Website	10,240	5,044	-5,196	9,667	-574	11,600	\$ 1,360
Computer Consulting	10,797	10,837	40	15,000	4,203	18,000	\$ 7,203
Office Equipment Rental	16,982	10,519	-6,463	2,083	-14,899	2,500	\$ (14,482)
Office Supplies, Sundries, Copier Usage	8,089	5,290	-2,799	9,437	1,348	11,324	\$ 3,235
Postage	2,199	1,301	-898	3,000	801	3,525	\$ 1,326
Licensing/Renewals	193	75	-117	0	-193	0	\$ (193)
Bad Debt/8000	0	51	51	67	67	100	\$ 100
Bank Charges, Credit Card Fees for Contributions	4,368	4,342	-26	3,500	-868	4,200	\$ (168)
Equipment Depreciation Expense	20,501	21,134	632	27,708	7,207	33,250	\$ 12,749
CASA Expenses	1,121	550	-571	2,409	1,288	2,500	\$ 1,379
Casa Chair/Alt, GSC Del Chair/Alt, Delegates Forum	3,209		-3,209	7,033	3,824	8,450	\$ 5,241
All Chicago Open	10,131	1,313	-8,819	12,000	1,869	12,000	\$ 1,869
Here's How - Printing & Distrib.	2,942	119	-2,823	2,500	-442	2,500	\$ (442)
Cost Of Thanksgiving Appeal	1,022	327	-695	1,500	478	2,000	\$ 978
Cost of Spring Appeal	931	1,248	317	750	-181	750	\$ (181)
Other Committee Expenses & Zoom Accounts	16,686	6,356	-10,330	33,777	17,091	39,877	\$ 23,191
Special Committee Projects		0	0	0	0	0	\$ -
Special Events (GSR Wkshp, 2nd City, IL State Conf etc..)	0	0	0	250	250	250	\$ 250
GSC Conference Contribution	1,800	1,800	0	1,800	0	1,800	\$ -
<b>TOTAL EXPENSES</b>	<b>454,347</b>	<b>383,042</b>	<b>-71,305</b>	<b>490,689</b>	<b>36,343</b>	<b>578,476</b>	<b>\$ 124,129</b>
<b>SURPLUS/(DEFICIT)</b>	<b>-95,036</b>	<b>-14,351</b>	<b>-80,684</b>	<b>-113,356</b>	<b>18,320</b>	<b>-50,976</b>	

**Chicago Area Service Office  
Statement of Financial Position  
October 31, 2022**

**Assets**

Cash and cash equivalents	
Cash on hand	324
CASO Operating Accounts	
Chase Bank	73,892
Lake Forest Bank & Trust	28,188
Northern Trust Money Market	56,838
Prudent Reserve	
US Treasury Notes	300,440
Extra Ordinary Event	
Accounts receivable & House Accounts	9,475
Less allowance for doubtful accounts	
Inventory	133,832
Prepaid expenses	4,219
Pre-Paid Future Event Expenses	2,500
Accrued Interest Income	138
Postal deposits	2,379
Property and equipment	289,783
Leasehold Improvements	2,738
Less accumulated depreciation	-272,268
<b>Total Assets</b>	<b>632,477</b>

**Liabilities and Net Assets**

Accounts payable	0
Sales Tax Payable/ Bag Tax	8
IL State Conference/ Archives wrkshp	0
Office Manager Seminar	0
Accrued Payroll	0
Accrued sales Tax	20
Accrued rent	36,988
Accrued Bulk Mailer Lease	0
Accrued Telephone Lease	0
Accrued Copier Lease	4,166
Accrued Professional Services & Gift Cards	3,113
<b>Total Current Liabilities</b>	<b>44,295</b>

<b>Unrestricted Net Assets</b>	<b>683,256</b>
<b>Net Income</b>	<b>-95,036</b>
<b>Total Liabilities and Net Assets</b>	<b>632,477</b>